Remote Attendance Documentation Guidance for Healthcare Providers
The University of New Mexico primarily offers in-person instruction, and most of the university’s academic programs have essential in-person components. Remote attendance can be approved as a reasonable accommodation for one semester if a student’s disability makes them temporarily unable to participate in-person.

Content for Letter of Support
Below is the information the university is looking for in evaluating an individual’s accommodation request for remote attendance. Please provide a letter that is signed and dated, printed on official letterhead, and includes the following information:

1. Describe your professional relationship with the student on which you are basing your treatment plan (e.g. type of treatment, length/history of relationship).

2. List the student’s relevant health conditions that rise to the level of disability.

3. Include a statement of support for remote attendance with an estimated return date for resuming in-person attendance. In most cases, ARC approves remote attendance for a single semester. If you are recommending the student receive this accommodation for more than one semester, please explain the reason. If you have recommendations for parameters or accommodations to support the student’s return to in-person attendance, please share.

4. Describe how attending classes in-person creates a significant disability-related barrier to the student’s full and meaningful participation in their academics. Please address the following questions:

   - How is virtual learning necessary and essential for the student to make academic progress toward their degree (rather than preferred, beneficial or optimal)?

   - Compared to their peers, what negative impacts will this student face if they are on campus?

   - How would remote attendance mitigate these negative impacts?