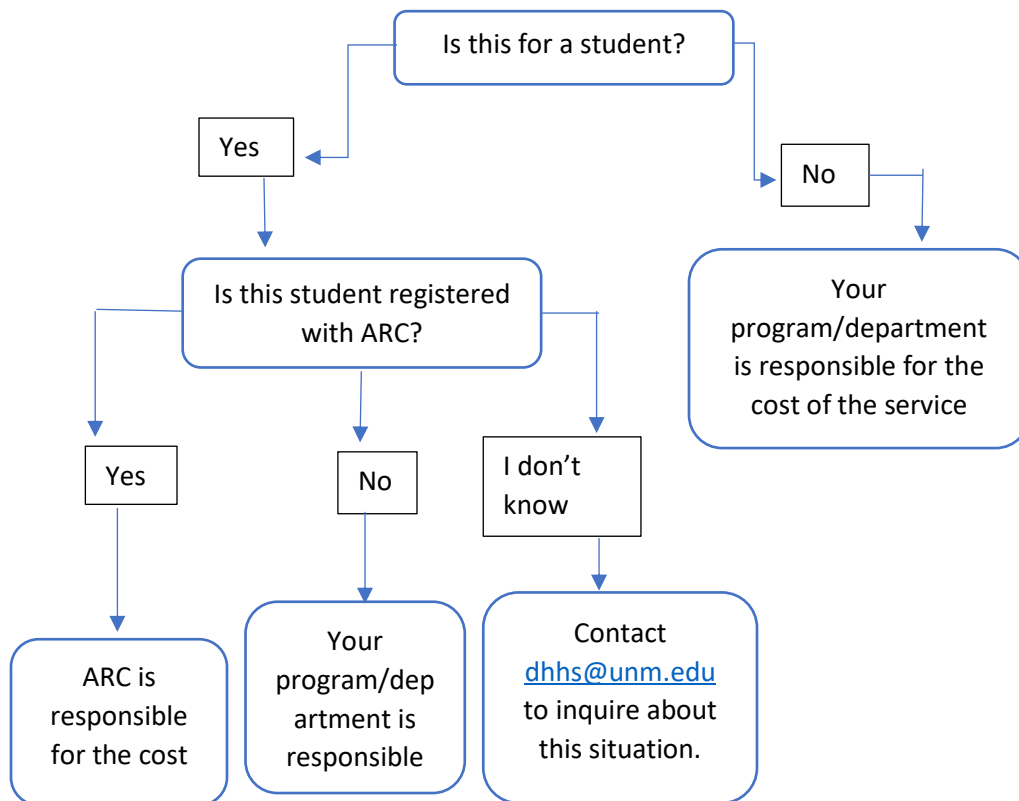


Who is responsible for the cost of professional captioning?

1. Is this request for a student?
 - a. If no, then your program/department is responsible for the cost of this service
 - b. If yes, then is this for a student registered with ARC?
 - i. If yes, then ARC is responsible for the cost of this service
 - ii. If no, then your program/department is responsible for the cost of this service
 - iii. If you don't know, please contact dhhs@unm.edu to inquire about this situation



- If ARC is covering the cost of the service, please email dhhs@unm.edu to schedule the services. Please see the "How to schedule professional captioning services" detailing the information needed to set up services.
- If you are responsible for the cost, please download and complete the Welcome Packet to establish payment and contact with UNM's captioning vendor, ACS, an Ai-Media company.
- If you need assistance covering the cost of this accommodation, please fill out the Reasonable Accommodation Program form found at: <https://app.smartsheet.com/b/form/c79ce3f49b5a4c8b81cec17f3ed85b7e>